

First Order Checklist

Everything to prepare before contacting a lingerie factory

Use this checklist before sending your RFQ. The more you can tick off, the faster we can quote and the fewer back-and-forth emails you'll need. Minimum order: 50 pcs per style per colour.

1 Product Definition

- ☐ **Category decided**
Bralette / underwire bra / brief / sleepwear set / sports bra — pick one category per factory style
- ☐ **Number of styles confirmed**
Recommended max: 3 styles for a first order. More styles split attention across fit, fabric and print.
- ☐ **Colorways per style decided**
Recommended: 2 colours per style at 50 pcs each = 100 pcs per style
- ☐ **Target retail price range set**
Helps the factory steer fabric and construction to hit your margin
- ☐ **Size range confirmed**
We grade XS–3XL; specify which sizes and how to split the 50-pc run across them

2 Design & Tech Pack

- ☐ **Reference images collected — minimum 3 angles per style**
Front, back, and a detail shot (closure, trim, fabric texture). More is better.
- ☐ **Fabric type selected**
Stretch lace / power mesh / cotton jersey / microfiber / ribbed jersey / satin (see fabric guide on our page)
- ☐ **Fiber content preference noted**
e.g. '90% nylon, 10% spandex' or 'cotton-rich, min. 85% cotton'
- ☐ **Closure and construction noted**
Hook-and-eye / pullover / underwire / wire-free / boning; lined or unlined
- ☐ **Tech pack prepared — OR — confirmed the factory can develop from reference images (ODM route)**

3 Labels & Packaging

- ☐ **Brand name and logo finalised (vector file preferred: .ai or .svg)**
- ☐ **Care label content prepared**
Fiber content %, care symbols, country of origin ('Made in China'), and size
- ☐ **Size label format decided**
Woven label / printed label / heat-transfer; font and colour
- ☐ **Hang tag design ready (or confirmed not needed for first order)**
- ☐ **Packaging type decided**
Polybag only / branded polybag / tissue + polybag / folding box; confirm retail-ready or bulk pack
- ☐ **Shipping marks / carton label format discussed**
Important if your logistics team or prep centre has specific requirements

4 Order Quantities & Budget



Total pieces calculated: styles × colours × size run

e.g. 3 styles × 2 colours × 50 pcs = 300 pieces total



Confirmed minimum: 50 pcs per style per colour (mixed sizes are fine within that 50)



FOB budget allocated per category

Bralette \$7–\$12 / Brief \$4–\$9 / Sports bra \$9–\$16 / Sleepwear set \$15–\$30 per FOB unit



Import duty budget included

US rates: bralettes 16–17%, cotton briefs 12% (HTS Chapter 61). Check your HTS code early.



Freight and customs clearance budget set

Add ~15–20% on top of FOB for DDP to your door as a rough planning number

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Compliance & Certifications



Target market confirmed: US / EU / UK / Australia / other



OEKO-TEX Standard 100 certification required?

We are OEKO-TEX certified — confirm if you need it stated on care labels or in documentation



REACH compliance required? (EU market)

Restricts harmful substances in textiles; we comply by default, confirm if you need a test report



CPSIA required? (US, items for children under 12)



HTS code identified for your product

Use USITC tariff schedule; bralettes = HTS 6212.10, cotton briefs = 6208.91 approx.



Country of origin labelling confirmed: 'Made in China' on all care labels

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Sampling Plan



Sample budget set

\$60–\$150 per style is typical for a development sample; fabric and complexity affect this



Delivery address for samples confirmed (courier name + full address + phone number)



Fit model or sizing standard confirmed

US / EU / UK sizing? Body measurements for your target fit model?



Number of revision rounds planned

1 round is included; additional rounds are ~\$50–\$80 per style. Simple styles often need only 1.



Approval process agreed

Who signs off on samples? Will you need a photo approval before physical samples are made?

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Timeline & Payment



Development sample target date set



Bulk production window planned

Allow 25–35 days after sample approval for bulk; 7–10 days for the sample itself



Payment method confirmed

Standard: 30% deposit T/T on order confirmation, 70% T/T before shipment



Incoterms decided

FOB Ningbo or Shanghai (you arrange freight) — or CIF (we arrange to destination port)



Bank details / wire transfer confirmed with your finance team

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What to Include in Your First Message to Us



Reference images (3+ angles per style)



Size range and any fit notes

- ☐ Quantity per style and colour
- ☐ Your target ship date or launch date
- ☐ Any certification requirements
- ☐ Your budget range (even a rough one helps us steer fabric options)

Ready? Send us your completed checklist.

We review every inquiry within 24 hours and respond with a quote or clarifying questions.

knitunderwear.com/contact